Council Meeting Agenda

***Council meeting number:* 10**

***Date:*** Monday September 25th, 2017.

***Time:*** 6.00pm-8.00pm

***Location:*** Victoria University, Restaurant, Nicholson Street Campus, Cr Albert and Pilgrim Street, Footscray

|  |  |  |
| --- | --- | --- |
| **1** | **Present** Robert Ford, George Hill, Kevin Nguyen, Martin Probst, Ernst Schwab, Kevin Starow, Domenico Tellatin, Raquel Townsend, Andrew Wisken. | |
| **2** | **Apologies** |  |
| **3** | **Visitors** |  |
| **4** | **Confirm minutes of the previous committee meeting (009 June 2017)** |  |
| **5** | **Matters arising from previous minutes – see page 2** |  |
| **6** | **Presidents report**  Presidents report to additionally include   * **Organisational Structure going forward to AGM -** What portfolios do we need going forward should there be a change to general managers position descriptions/ portfolios, is it the? :  **same -  add – change or delete** – Pre thought through ideas to be brought. ACTION: Everyone to select one of the four above and table their concept if change is necessary * **Job descriptions and procedures manual and succession planning** * Australian Residential requirements  for membership at next meeting  for resolving and if necessary add as a by-Law   *Residential – Citizen – Visa  requirements for AITC membership*  *Currently to be an “Australian Resident” one needs need to demonstrate a minimum of four years permanent residence immediately prior to their application for citizenship -  I suggest this would clarify our position. I personally do not believe that actual full citizenship is necessary.* | **GH** |
| **7** | **Treasurers report**   * **Booklet - financial outcome update** | **DT** |
| **8** | **Secretary report**   * **USB updated** * **AGM 2017 (2)** | **RF** |
| **9** | **Reports from each portfolio:**   * **Register – AW;** * **Branding – KS;** * **Marketing – MP;** * **Education Liaison – ES;** * **Industry Liaison – KN;** |  |
| **10** | **Other business/agenda items**   * **Warragul Downtowner opening AITC attendance - RT** * **Council member roles/responsibilities – all** | **All** |
| **11** | **Items for the next meeting** | All |
| **12** | **Next council meeting & AGM**   * **Date –** * **Venue -** |  |

**Action Items from previous meetings**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Action** | **Who** | **Status/Update** |
| **6. President** | Facebook open access to members only |  |  |
| Live streaming of meetings – equipment, trail |  |  |
| Online foodservice exhibition |  |  |
| Exchange USB with Secretary |  |  |
| **7. Treasurer** | Investigate insurance options |  | No action required |
|  |  |  |  |
| **8. Secretary** |  |  |  |
|  |  |  |  |
| **Registrar** |  |  |  |
| **Branding** | Brief of ideas/actions – sub group to be convened |  |  |
| **Marketing** |  |  |  |
| **Education liaison** |  |  |  |
| **Industry liaison** |  |  |  |
|  |  |  |  |
| **10. Other Business** | Regional options GH/RT  Regional focus opportunities GH/RT |  |  |