Council Meeting Agenda

***Council meeting number:* 10**

***Date:*** Monday September 25th, 2017.

***Time:*** 6.00pm-8.00pm

***Location:*** Victoria University, Restaurant, Nicholson Street Campus, Cr Albert and Pilgrim Street, Footscray

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| --- | --- |
| **1** | **Present** Robert Ford, George Hill, Kevin Nguyen, Martin Probst, Ernst Schwab, Kevin Starow, Domenico Tellatin, Raquel Townsend, Andrew Wisken. |
| **2** | **Apologies**  |  |
| **3** | **Visitors**  |  |
| **4** | **Confirm minutes of the previous committee meeting (009 June 2017)** |  |
| **5** | **Matters arising from previous minutes – see page 2** |  |
| **6** | **Presidents report**Presidents report to additionally include * **Organisational Structure going forward to AGM -** What portfolios do we need going forward should there be a change to general managers position descriptions/ portfolios, is it the? :  **same -  add – change or delete** – Pre thought through ideas to be brought. ACTION: Everyone to select one of the four above and table their concept if change is necessary
* **Job descriptions and procedures manual and succession planning**
* Australian Residential requirements  for membership at next meeting  for resolving and if necessary add as a by-Law

*Residential – Citizen – Visa  requirements for AITC membership**Currently to be an “Australian Resident” one needs need to demonstrate a minimum of four years permanent residence immediately prior to their application for citizenship -  I suggest this would clarify our position. I personally do not believe that actual full citizenship is necessary.* | **GH** |
| **7** | **Treasurers report*** **Booklet - financial outcome update**
 | **DT** |
| **8** | **Secretary report*** **USB updated**
* **AGM 2017 (2)**
 | **RF** |
| **9** | **Reports from each portfolio:*** **Register – AW;**
* **Branding – KS;**
* **Marketing – MP;**
* **Education Liaison – ES;**
* **Industry Liaison – KN;**
 |  |
| **10** | **Other business/agenda items*** **Warragul Downtowner opening AITC attendance - RT**
* **Council member roles/responsibilities – all**
 | **All**  |
| **11** | **Items for the next meeting** | All  |
| **12** | **Next council meeting & AGM*** **Date –**
* **Venue -**
 |  |

**Action Items from previous meetings**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Action**  | **Who**  | **Status/Update**  |
| **6. President**  | Facebook open access to members only |  |  |
| Live streaming of meetings – equipment, trail  |  |  |
| Online foodservice exhibition  |  |  |
| Exchange USB with Secretary |  |  |
| **7. Treasurer**  | Investigate insurance options  |  | No action required  |
|  |  |  |  |
| **8. Secretary**  |  |  |  |
|  |  |  |  |
| **Registrar**  |  |  |  |
| **Branding**  | Brief of ideas/actions – sub group to be convened |  |  |
| **Marketing**  |  |  |  |
| **Education liaison**  |  |  |  |
| **Industry liaison**  |  |  |  |
|  |  |  |  |
| **10. Other Business**  | Regional options GH/RTRegional focus opportunities GH/RT |  |  |